



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C., 20460

OFFICE OF
ENFORCEMENT AND
COMPLIANCE ASSURANCE

May 17, 2017

Carmen Stewart
Kaplan Zeena LLP
2 S. Biscayne Boulevard, Suite 3050
Miami, Florida 33131

Re: Freedom of Information Act Request No. EPA-HQ-2017-006306

Dear Ms. Stewart:

This letter concerns the above-referenced Freedom of Information Act (FOIA) request, received by the United States Environmental Protection Agency (EPA) on April 19, 2017.

Your request does not reasonably describe the records you are seeking in a way that will permit EPA employees to identify and locate them. EPA's FOIA regulations state:

Whenever possible, your request should include specific information about each record sought, such as the date, title or name, author, recipient, and subject matter. If known, you should include any file designations or descriptions for the records that you want. The more specific you are about the records or type of records that you want, the more likely EPA will be able to identify and locate records responsive to your request. 40 C.F.R. § 2.102(c).

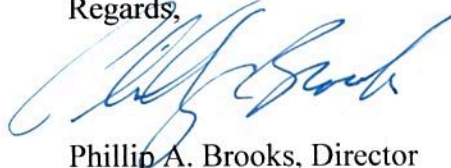
We would like to provide you with the opportunity to clarify the records that you are seeking so that EPA may process your request. This FOIA request is tolled until we receive your clarification. As indicated in 40 C.F.R. § 2.012(c), EPA is requesting you provide specific information concerning your FOIA questions, including but not limited to the following:

1. For question number 3, provide a narrowed subject matter, e.g., the specific subject of the correspondence you are requesting, a narrowed date range for the information you are requesting, and your definition of ex parte communications and the specific custodians you are referring to.
2. For question number 4, provide a narrowed subject matter, e.g., the specific subject of the documents you are requesting, a narrowed date range for the information you are requesting, and the specific custodians you are referring to.

Your request is in the commercial fee category, which means that you will be charged for search, review, and duplication costs in accordance with the EPA's regulations under 40 C.F.R. Part 2, Subpart A. Using the appropriate review rate contained in 40 C.F.R. § 2.107(c)(2)(i)(B) the cost for search and review each has a fee of \$7.00 per 15 minutes for staff, \$10.25 per 15 minutes for managers, and \$0.15 per page for duplication costs. Please provide an appropriate fee limit based on the rates outlined above, and your revised FOIA request.

Please send your response to this request to Ms. Cassandra Barnes at barnes.cassandra@epa.gov within ten calendar days from the date of this letter. Once she receives your response, we will continue processing your FOIA request. If she does not receive a response from you within this time period, we will consider your request to be voluntarily withdrawn.

Regards,

A handwritten signature in blue ink, appearing to read "P. Brooks", is written over the printed name.

Phillip A. Brooks, Director
Air Enforcement Division